



## **INFORMATION ON THE USE OF YOUR PERSONAL DATA WHILE YOUR COMPANY PENSION IS GRANTED**

Information exclusively for company pensioners of Deutsche Post AG and Group subsidiaries in Germany.

### **1. Why are you receiving this information?**

Protecting your personal data is important to us. Transparent data processing is a key principle of the European Union General Data Protection Regulation (EU GDPR) that entered into force as of May 25, 2018. We shall process your data while implementing your entitlement to the company pension in accordance with the EU GDPR and other statutory provisions governing data protection. Such processing encompasses actions such as the collection, storage, use, modification, and deletion of data.

### **2. Who is responsible for your data?**

The Group company from which you have received a pension commitment and are now drawing your pension is responsible for your data. This is usually your last employer within the Deutsche Post DHL Group or its legal successor. Renten Service at Deutsche Post AG handles the processing and payment of your company pension entitlement as an internal service provider.

### **3. Who is the company data protection officer?**

For this information, please see the “Company data protection officer” column in the list of “Group companies” for the Group company from which you have received a pension commitment and are now drawing a company pension. You can find the list on our website “[www.rentenservice.de](http://www.rentenservice.de)” under the heading “Company pension and allowance beneficiaries”.

### **4. Who is the responsible supervisory authority?**

For this information, please see the “Supervisory authority” column in the list of “Group companies” for the Group company from which you have received a pension commitment and are now drawing a company pension. You can find the list on our website “[www.rentenservice.de](http://www.rentenservice.de)” under the heading “Company pension and allowance beneficiaries”.

### **5. What data of yours do we process?**

Where necessary, we process the following types of personal data:

- Master data (e.g., name, date of birth, nationality, place of birth, marital status, dependent children, pension number, personnel number, tax ID number, pension/social insurance number, and data on pension rights adjustment and legal representative if required)
- Contact data such as private address, email address and telephone number where applicable
- Contract information including additional agreements
- Employment periods
- Salary and pension details
- Data regarding the suspension of employment (period, reasons)
- Bank account information
- Tax data
- Social security data

## **6. What do we use your data for?**

Your data is used exclusively for the purposes of implementing your entitlement to the company pension arising from an employment relationship with your respective Group company. Below is a list of the purposes for which we process data:

- Commencing, implementing and terminating benefit payments
- Calculating and determining the benefit amount, benefit adjustments
- Taxing benefits
- Notification and payment of social insurance contributions (health and long-term care insurance)
- Operational and personnel reporting, provisioning
- Issuing informational and certification statements
- Providing advice and support on the points outlined above, including via phone or online

## **7. How do we receive your data?**

In order to implement your company pension claim subsequent to your employment, we require not only your master data and contact details but also all personal data that we need to process pursuant to statutory obligations. We also have to pass this data on to other authorities where necessary. You provide us with this data and are obliged to inform us about any changes to it. Data generated during your employment with us also has an impact on your company pension entitlement (e.g. periods of employment, salary data). In individual cases, we receive data regarding company pensioners, for instance, from tax offices, health insurers, courts, or public authorities.

## **8. On what legal basis do we process your data?**

First and foremost, data is processed in order to fulfill the contract on which your company pension entitlement is based. Under this contract, we must fulfill labor, social security and tax obligations, among others, which requires the processing of data. The applicable data protection legislation stipulates certain specific cases in which processing of data falls under a justifiable interest. If we are processing your data because we have a legitimate interest in doing so, we shall notify you accordingly and shall inform you of your right to object. We can also process your data if you provide your consent for us to do so. We will request your consent in such cases and inform you about your right to withhold such consent. The legal basis for this follows from section 26 of the German Federal Data Protection Act (Bundesdatenschutzgesetz - BDSG) and Article 88 in conjunction with Art. 6 (1) of the EU General Data Protection Regulation (GDPR).

## **9. Who has access to your data and how is this safeguarded?**

In all cases your data will only be available to authorized employees. Group-wide processes, such as in the area of outsourced IT and HR administration, may make provision for employees in other Group companies to also have legitimate access to your data, in addition to the authorized employees from your Group company.

Insofar as it is permitted by law or by mandatory professional standards, we share data with third parties such as social insurance organizations, government agencies, courts, banks, fiscal authorities, creditors, bankruptcy administrators, and service providers outside Deutsche Post DHL Group.

If another Group company or a non-Group company operates as a service provider, this is covered by contractual agreements. We do not transfer your personal data to third countries or international organizations.

## **10. How long will my data be stored for?**

We shall store your data for as long as is necessary for the processing purpose being pursued or as is required by law. In Germany, for instance, information that provides the basis for payments to you (e.g. pension, salaries) must be retained for a period of ten years after the payment. What applies in the case of automated decision-making?

We do not conduct automated decision-making based on your data or automated processing, evaluation, and prediction of certain aspects of your person (profiling).

## **11. What are your rights?**

In accordance with the applicable legal provisions, you have the following rights:

- The right to receive information regarding the personal data we have stored on you,

- The right to have inaccurate personal data we have stored on you rectified,
- The right to have data about you that we are no longer allowed to store deleted,
- The right to express your view and to file an objection if a decision is based upon automated processing,
- The right to object to the processing of your data for the legitimate interests pursued by us,
- The right to revoke your consent,
- The right to receive a copy of the data we have stored on you (in electronic form where applicable).

## **12. How do you assert your rights?**

In order to assert your rights, please contact your point of contact at Renten Service, Deutsche Post AG.

In the event that data is rectified or deleted, we shall also notify the authorized recipients of your data of this.

If you have any further questions, the data protection officer responsible will be happy to assist you.

Should you consider that your rights are not being adequately protected, you have the option of lodging a complaint with the competent supervisory authority.

## **13. Changes to this information**

If the content of this information changes, we shall provide you with the updated version in the “company pensioners and allowance beneficiaries” section on our website “[www.rentenservice.de](http://www.rentenservice.de)” or by telephone via our hotline, if requested.